

3 March 2025

### **Election of a Parent Governor for our School**

There is a vacancy for a Parent Governor on our school's Local Governing Body. You can nominate yourself for this.

School governors are a vital part of our school and this is your opportunity to join the governing body and be able to support the school to provide the best possible education for its pupils.

The following pages explain what being a governor involves, but if you would like further information about being a governor, please contact Amrita Kaur at [amkaur@mlp.org.uk](mailto:amkaur@mlp.org.uk)

If you would like to nominate yourself, please email the nomination form at the bottom of this letter to Amrita Kaur at [amkaur@mlp.org.uk](mailto:amkaur@mlp.org.uk) by **Friday 14 March, 12 noon**.

If there is more than one nomination, an election will take place.

Yours faithfully,

**Rose Taunt**  
**Head of School**

## **What does the Local Governing Body do?**

The Local Governing Body (LGB):

- sets the school's direction, objectives, targets and policies;
- reviews progress against plans and targets;
- acts as a critical friend to the head of school by providing support and challenge.

The LGB has a strategic role as opposed to operational role. This helps the LGB focus on their key roles of setting strategic direction, ensuring accountability, and monitoring and evaluation to promote school improvement and raise standards and achievement.

## **Who are the governors?**

The LGB is made up of governors who represent the community served by the school, including the families who use it, and the wider public who pay for it and whose quality of life is affected by it. To achieve the right balance on the LGB, there are different categories of governors representing different groups of the school's community (also known as 'stakeholders') and each category is either appointed or elected onto the LGB. The categories of governor are:

- Co-opted Governors
- Parent Governors
- Staff Governors

## **What does being a governor actually involve?**

### **Time**

Prospective governors must be able to take time to attend meetings and read necessary papers beforehand. There are normally four LGB meetings a year, which take place in the evening, online. Governors are also expected to visit the school at some point during the school day, approximately once per term. Altogether, you can expect to spend between three and five hours per month on governance, although this will vary.

### **Training**

Free training and development opportunities are offered to support school governors in their role, and there is some compulsory training which all governors must do. Some training can be completed online at a time to suit you.

### **Visiting School**

Governors will need to see the school in action and therefore scheduled visits are made by prior arrangement with the school. Governors do not make unannounced visits.

## **Am I eligible to stand as a governor?**



All governors are required to have a DBS check. The application form (below) explains more about eligibility to become a governor.

**Do I need any particular qualifications or skills?**

No special qualifications are required, although enthusiasm, commitment and an interest in education are helpful qualities to bring to a governor post. It also helps to be a good listener, taking time to understand the views of different people.

**I would like to be considered, what do I do next?**

Please complete the application form below, and return it to Amrita Kaur at [amkaur@mlp.org.uk](mailto:amkaur@mlp.org.uk)

**Where can I get further information about school governors before I decide whether to apply?**

Contact Amrita Kaur at [amkaur@mlp.org.uk](mailto:amkaur@mlp.org.uk)

