

1 December 2020

Dear Parent/ Guardian

Important Reminder

We are writing to you to remind you of the Nursery start and collection times for your child's session as we are concerned that your child is often late arriving and/or being collected to and from school.

The AM session starts at 8.30am and finishes at 11.30am

The PM session starts at 12.15pm and finishes at 3.15pm

It is essential that children form good habits of punctual attendance at school from the earliest age. Attending school every day and on time will help your child to settle well in Nursery and form good friendships.

Children who arrive late at school often;

- miss vital learning in important lessons such as Maths & Phonics
- disrupt the class when the lesson is underway
- find it embarrassing entering a class once the session has started

We want every child at Belmore to reach their full potential and lateness and absence has a negative impact on their progress.

We would also like to remind parents that late collection of their child on a regular basis affects our staff, delaying them from cleaning the Nursery environment for the next session/or day which is very important in preventing the spread of Coronavirus. Our staff also have a very short period of time to have their lunch and prepare for the next session which is also affected if children are not collected on time.

If you are having problems meeting these arrival and collection times please speak to the Nursery leader as we may be able to help you. Otherwise, please make every effort to ensure your child is in the Nursery for registration at the start of their session so they do not miss vital lesson time and ensure you arrive on time to collect your child at the end of their session.

Thank you for your cooperation.

Yours faithfully

Emma Cook
Assistant Headteacher